

DEC 14 2020

Announced

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Carla Hester

TODAY'S DATE: November 10, 2020

DEPARTMENT: County Judge

SIGNATURE OF DEPARTMENT HEAD:

REQUESTED AGENDA DATE: November 23, 2020

SPECIFIC AGENDA WORDING: ANNOUNCEMENT: Due to the Christmas Holidays, the Deadline to Submit Items for the December 28, 2020 Commissioners Court Agenda will be Noon on **Monday, December 21, 2020**

PERSON(S) TO PRESENT ITEM: Judge Harmon

SUPPORT MATERIAL: (Must enclose supporting documentation)

TIME: 5 min.

ACTION ITEM: _____

WORKSHOP _____

(Anticipated number of minutes needed to discuss item)

CONSENT: _____

EXECUTIVE: _____

STAFF NOTICE:

COUNTY ATTORNEY: _____

IT DEPARTMENT: _____

AUDITOR: _____

PURCHASING DEPARTMENT: _____

PERSONNEL: _____

PUBLIC WORKS: _____

BUDGET COORDINATOR: _____

OTHER: _____

*****This Section to be Completed by County Judge's Office*****

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL

Carla Hester Date _____